

HABITAT YASAM ALANLARI ORGANIZASYON ANONIM Sirketi

PERSONAL DATA SUBJECT APPLICATION FORM

1. Application Method

Pursuant to Article 11 of the Personal Data Protection Law No. 6698 (“Law”), you may submit your requests regarding your rights within the scope of Article 13 of the Law and Article 5 of the Communiqué on the Principles and Procedures of Application to the Data Controller to our Company through one of the following methods:

- a. By completing this form, delivering a wet-signed copy in person or via notary to the address: Zuhtupasa Mah. Sefikbey Sk. No:3 Kadikoy / Istanbul,
- b. By completing and signing this form with your secure electronic signature within the scope of the Electronic Signature Law No. 5070, sending the securely signed form via registered electronic mail (KEP) or by e-mail to kvkk@habitat.istanbul
- c. By completing and signing this form, sending a copy to kvkk@habitat.istanbul or to the KEP address by using your e-mail address already registered in our Company’s systems.

Pursuant to Article 13(2) of the Law, your applications will be responded to within 30 (thirty) days from the date on which your request is received by Habitat Istanbul, depending on the nature of your request. The response provided by our Company to your application will be delivered to you in writing or electronically, in accordance with Article 13 of the Law.

Pursuant to Article 13(2) of the Law, your applications will be responded to within 30 (thirty) days from the date on which your request is received by Habitat Istanbul, depending on the nature of your request. The response provided by our Company to your application will be delivered to you in writing or electronically, in accordance with Article 13 of the Law.

In case your application requires an additional cost, you will be required to pay the fee determined under the Communiqué on the Principles and Procedures of Application to the Data Controller issued by the Personal Data Protection Board.

Habitat Istanbul reserves the right to make changes regarding application procedures in line with Board decisions or future legal regulations.

2. Your Identity and Contact Information

Please fill in the following fields so that we can contact you and verify your identity.

Name - Surname:	
T.r. Identity Number / For Foreign Citizens: Passport Number or Identity Number:	
Residential Address for Notification / Workplace Address:	
Mobile Phone:	
Telephone Number:	
Fax Number:	
E-mail Address:	

3. Your Relationship with Our Company

Relationship with our Company	Customer:	<input type="checkbox"/>	Former Employee:	<input type="checkbox"/>
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	Employee:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
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4. Subject of the Request

We kindly request that you clearly state your request regarding your personal data below. Any relevant information and documents should be attached to the application.

5. Select the Method of Notification of the Response

I request that the response be sent to the postal address I have provided in Section 2. ☐

I request that the response be sent to the e-mail address I have provided in Section 2. ☐

I request that the response be sent to the fax number I have provided in Section 2. ☐

In line with the requests I have stated above, I kindly request that my application to your Company be evaluated and that I be informed, in accordance with Article 13 of the Law.

I hereby declare and undertake that the information and documents I have provided in this application are correct and up-to-date, that your Company may request additional information in order to finalize my application, and that, in case my application requires an additional cost, I have been informed that I may be required to pay the fee determined by the Personal Data Protection Board.

Applicant's Information

Name - Surname :

Application Date :

Signature :